

# **JEDCO Executive Committee Meeting**

October 30, 2014 8:35 A.M.

## Agenda

- Call to Order Chairman, Greg Jordan
  - Approval of Board Absences
  - Approval of JEDCO Minutes for September 25, 2014 (Pg. 2)
- II. Unfinished and New Business Chairman, Greg Jordan
  - Approval of Letter of Support for Industrial Growth; Addition of New Generation and Transmission – Jerry Bologna (Pg. 4)
- III. Monthly Financial Report Cynthia Grows (Pg. 6)
- IV. Executive Director Report Jerry Bologna
- V. Public / Other Comments
- VI. Adjournment

The meeting begins at 8:35 a.m. and will be held at JEDCO, 700 Churchill Parkway, Avondale, LA 70094

In accordance with provisions of the Americans with disabilities Act Amendments Act of 2008, as amended, JEDCO shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at lease forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL interpreters. ADA Coordinator for JEDCO - Scott Rojas, Director of Facilities and IT, 700 Churchill Parkway, Avondale, LA 70094 Telephone - (504)875-3908 Email - <u>srojas@jedco.org</u>



## **JEDCO Executive Committee Meeting**

## September 25, 2014 8:35 A.M.

#### **Minutes**

Call to Order

8:35 a.m.

Attendance:

Jimmy Baum, David Colvin, Bruce Dantin, Roy Gattuso, Greg Jordan, Steve

LaChute, Dr. Vinicio Madrigal, Bill Peperone, Mike Rongey, Stan Salathe

Staff:

Jerry Bologna, Lacey Bordelon, Cynthia Grows, Scott Rojas, Kelsey Scram,

Penny Weeks

Absences:

Bruce Layburn, Mark Madderra, Paul Rivera

Attorney:

Reed Smith – Assistant Parish Attorney

**Guests:** 

None

## I. Call to Order - Chairman, Greg Jordan

- **Approval of Board Absences** Dr. Vinicio Madrigal motioned to excuse Bruce Layburn, Mark Madderra and Paul Rivera; seconded by Mike Rongey. The motion passed unanimously.
- **Approval of JEDCO Minutes for <u>August 28, 2014</u>** Dr. Vinicio Madrigal motioned to approve the minutes as amended; seconded by Mike Rongey. The motion passed unanimously.

## II. Unfinished and New Business - Chairman, Greg Jordan

Approval of Three-Year Janitorial Service Agreement – Scott Rojas
 JEDCO issued a Request for Proposal on August 13, 2014, where R.B. Services
 of Louisiana was the only firm to respond. R.B. Services of Louisiana has
 provided janitorial services for the JEDCO office buildings since 2011, and has
 performed all contracted services to JEDCO's expectations.

David Colvin motioned to approve the three-year Janitorial Service Agreement with R.B. Services of Louisiana; seconded by Mike Rongey. The motion passed unanimously.

## Approval of the Extension of the Grass Cutting/Landscaping Service Contract – Scott Rojas

On August 13, 2014, JEDCO issued a Request for Proposal seeking contractors for grass cutting and landscaping services. JEDCO received one proposal from a new contractor in which their proposal exceeded JEDCO's budgeted amount. Pending a new Request for Proposal, the JEDCO staff recommends extending the existing agreement with Salgado Gardening for 90 days.

Stan Salathe motioned to extend the existing agreement 90 days; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

## III. Monthly Financial Report - Cynthia Grows

Dr. Vinicio Madrigal motioned to accept the monthly report as submitted; seconded by Stan Salathe. The motion passed unanimously.

## IV. Executive Director Report - Jerry Bologna

Jerry made the following announcements:

- The 5<sup>th</sup> Circuit Court of Appeals ruled emails of a private nature are not public records, and that JEDCO is the custodian of their own records, not the Parish.
- Another meeting has been scheduled with Dr. Stanton McNeely and his team to discuss additional acreage needed for the Delgado River City Campus.
- Follow-up meetings have been scheduled with 7 potential investors who attended the August 26<sup>th</sup> Jefferson EDGE Investor luncheon.
- The Board of Commissioners were ask to submit nominees for the 2014 Small Business of the Year Award, which will be given at the JEDCO Annual Luncheon on December 2, 2014.
- Lacey Bordelon was promoted to Deputy Director in September.

#### V. Public / Other Comments

Stan Salathe announced that he was named President for HCIA and extended an invite to the Board to attend the October 2<sup>nd</sup> meeting to be held at Boomtown Casino where Ms. Melissa Gibbs will be the guest speaker. Stan also extended an invite to the 2014 West Jeff Family Fest - October 10 & 11.

**VI. Adjournment** – Dr. Vinicio Madrigal motioned to adjourn; seconded by Bruce Dantin. The motion passed unanimously.

Bruce Layburn
JEDCO Secretary
(JEDCO Minutes for September 25, 2014)



Comissioner Eric Skrmetta 433 Metarie Rd. Ste. 406 Metairie, Louisiana 70005

Dear Mr. Skrmetta,

We have entered an exciting new era of economic growth in Louisiana. Our state is at the center of an industrial renaissance taking place all along the Gulf Coast region. New investments and construction are starting to accelerate, driven mostly by low natural-gas prices, a great business environment and competitive electricity rates.

To reliably serve our growing economy, Louisiana will require more generating capacity. It is our understanding that by 2019 Entergy expects industrial demand in its Louisiana service territory to increase by as much as 1,600 megawatts. We believe Entergy has a comprehensive plan to meet this new demand, and we thank both Entergy and the LPSC for ensuring that Louisiana is poised to capture, foster and maintain that business.

This year, Entergy's new Ninemile Unit 6 power plant in Jefferson Parish will add 550 megawatts of clean, efficient electricity to serve customers and industries in southeast Louisiana. It's a good start, but more generating capacity like Ninemile 6 is needed to ensure that citizens and businesses across our state continue to receive reliable and affordable services.

Historic growth opportunities are within Louisiana's grasp. Delays in adding new generating capacity will be costly — not just in dollars lost, but in growth potential lost for Louisiana's economy and its communities.

Please take a serious look at Louisiana's future electricity needs. It is clear that sustaining the industrial renaissance will require speed to market and additional generating and transmission capacity. We therefore support this industrial growth by encouraging the LPSC to act timely when Entergy's Louisiana companies make requests for approval of the addition of new generation (whether bricks and mortar generation or purchase power agreements with third parties) and transmission.

Our jobs, families and economic future depend on it.

Sincerely,

Jerry Bologna

ce: Phillip May, president and CEO of Entergy's Louisiana utilities

Kimberly Fontan, vice president of regulatory affairs for Entergy's Louisiana utilities



Melonie Stewart
Entergy
Director, Operations and Customer Service
Mhall1@entergy.com
504-628-3388

We have entered an exciting new era of economic growth in Louisiana. Our state is at the center of an industrial renaissance, taking place all along the Gulf Coast region.

- New investments and construction are starting to accelerate
- These investments are driven mostly by low natural-gas prices, a great business environment and competitive electricity rates.
- The growth is real and it is happening fast.

To service our growing economy, Louisiana must get the right infrastructure in place:

- Trained workforce
- Enough power to meet the demand

Entergy has a plan to meet the new demand and we are seeking your support:

- This year Entergy's new Ninemile Unit 6 power plant will add 550 megawatts of clean, efficient electricity to serve customers and industries in southeast Louisiana.
- Our growing economy will require close to 1,600 megawatts, of which Ninemile alone can only support a fraction.
- More power plants like Ninemile and more electrical infrastructure are needed to ensure that citizens and industries across our state continue to receive reliable and affordable services.

## Entergy is committed to:

- Managing investments judiciously and off-ramping unnecessary projects
- Find ways to decrease the costs of these investments

The time to act is now and failure to act carries a high risk:

- With historic growth opportunities within Louisiana's grasp, any delays in adding new generating capacity and electrical infrastructure will be costly — not just in dollars lost, but in growth potential lost for Louisiana's economy and its communities.
- Please take a serious look at Louisiana's future electricity needs and support our request to build the infrastructure for our future.
- Our jobs, families and economic future depend on it.

	AMENDED		YTD		мом	ITHLY		DEPARTI	MENTAL AN	ALYSIS					
	2014 BUDGET	BUDGET	ACTUAL	VAR.	BUDGET	ACTUAL	BIC	FINANCE	EDS	MARKET	ADMIN.	KENNER	BLDG, EX	T.P. BLDG.	CONF. CTR.
REVENUES:	41 242 464	1 000 100	#1 00# 00#	2.00.707											
Occupational License Business Innovation Ctr.	\$1,626,826 6,600	1,220,120 4,950	\$1,626,826 5,481	\$406,707 531	\$135,569 550	1,231	\$1,231				-				
EDA Revenues SBA Closing Fees	30,000 72,848	22,500 54,636	5,191	(17,309) 4,111	2,500 6,071	517	-	517		-					
HUD Service Fees Colson Svc. (Monthly)	4,500 35,000	3,375 26,250	1,145 38,535	(2,230) 12,285	375 2,917	129 5,051		129 5,051							
Colson Svc. (Interest)	0	0	0	0	0	0		11000							
La. Revolving Capital Fund Incentive Fees	80,000 2,200	60,000 1,650	61,245 1,839	1,245 189	6,667 183	6,941 360		6,941	360						
Kenner CEA Interest, Misc.	75,000 2,000	56,250 1,500	75,000 35,991	18,750 34,491	6,250 167	74					74				
FORJ (Lease Payments) Brownsfield Fees	12,000 800	9,000 600	12,000 561	3,000	1,000 67	187		187							
Gretna Revenues	25,000	18,750	25,000	6,250	2,083	0		107							
LBIA Grant Program/Event Revenues	16,000	12,000	0	(12,000)	1,333	0									
Pilot Administration Fees ILTAP Fees	186,000	139,500 7,500	16,000	(123,500) (4,996)	15,500 833	0 302		302							
Conference Center Revenues Tech Parks Revenues	65,000 5,500	48,750 4,125	300 1,574	(48,450)	5,417	1,574									
CDBG Incubator Revenues	6,256	4,692	0	(2,551) (4,692)	458 521	0								1,574	
IGA Revenues TOTAL REVENUES	300,000 \$2,561,530	225,000 \$1,921,148	\$1,967,939	(225,000) \$46,792	25,000 \$213,461	\$16,366	\$1,231	\$13,127	\$360	\$0	\$74	\$0	\$0	\$1,574	\$(
EXPENDITURES:															
Salaries	\$987,000	\$740,250	\$746,051	(\$5,801)	\$82,250	\$78,019	\$0	\$13,711	\$11,830	\$3,725	\$36,168	\$3,750	8,835		
Health Benefits/Taxes SEP/IRA-Retirement	143,900 123,250	107,925 92,438	94,707 90,535	13,218 1,903	11,992 10,271	5,467 10,922		1,673	1,795 1,443	285 448	1,147 4,365	328 1,915	1,026 1,078		
Communication Equipment Rental/Main.	38,600 14,200	28,950 10,650	21,088 5,381	7,862 5,269	3,217 1,183	2,237 564	68	498 109	448 109	448 110	703 168	-	140	-	
Advertising/Newsletter Office Supplies	56,700 15,700	42,525 11,775	28,034 5,050	14,491 6,725	4,725 1,308	5,390 321		43	20	5,390 74	184				
Postage	8,750	6,563	8,229	(1,667)	729	539		261	54	29	195				
Dues & Subscriptions Travel/Mieage	19,200 13,600	14,400 10,200	11,243 4,973	3,157 5,227	1,600	724 480	8	608 37	21 233		87 113	97			
Insurance Data Base Analysis	36,000 3,100	27,000 2,325	40,281	(13,281) 2,138	3,000 258	6,316					1,339		4,958	-	19
Committee Meetings Seminars/Conventions	10,000 2,500	7,500 1,875	5,807 1,500	1,693 375	833 208	0									
Accounting/Audit	35,000	26,250	28,560	(2.310)	2,917	0									
Staff Development	5,000 14,000	3,750 10,500	908	2,842 6,142	1,167	1,703			1,338		88	365		1777	
Special Projects Program Costs	1,600 9,000	1,200 6,750	517 475	683 6,275	133 750	24 255	24		140	115					
Project Expenses Administrative Fees	2,000 13,000	1,500 9,750	70 6,104	1,430 3,646	167 1,083	0 582					582				
Web-Site Update	8,000	6,000	630	5,370	667	0					100.00				
Computer/Svc./Equip. Program Events	82,000 24,000	61,500 18,000	49,675	11,825 18,000	6,833 2,000	12,561					12,561				
Contract Services Attorney Fees	25,250 15,000	18,938 11,250	2,509 775	16,429 10,475	2,104 1,250	300									30
Bidg, Insurance Emergency Expenses	53,000 3,000	39,750 2,250	0	39,750 2,250	4,417 250	0									
Landscaping	12,000	9,000	4,570	4,430	1,000	380								380	
Repairs and Maintenance Grass Cutting/Clearing	30,000 225,000	22,500 168,750	11,106 196,451	(27,701)	2,500 18,750	94 41,722							474	(380) 41,722	
Janitorial Services Utilities	38,000 88,400	28,500 64,800	23,600 56,208	4,900 8,592	3,167 7,200	2,410 5,397							2,410 3,097	653	1,64
Security JEDCO Bldg. Lease Expenses	1,800 213,453	1,350 160,090	144 122,671	1,208 37,419	150 17,788	40,941							40,941		.,,,,
Video Equipment Expenses	1,500	1,125	0	1,125	125	0							40,941		
Building Supplies Garbage Collection	4,500 1,400	3,375 1,050	3,294 1,036	81 14	375 117	106			22.5				106		
Gretna Expenses Water	25,000 2,400	18,750	195 187	18,555 1,613	2,083 200	195			195		-		6		
Lawn Maintenance Generator Maintenance Exp.	13,200 3,500	9,900 2,625	10,100 576	(200) 2,049	1,100 292	0 576							576		
Liability Insurance	12,000	9,000	0	9,000	1,000	(1,689)					2.745		2/6	(1,689)	
Personnel Expenses Elevator Repair & Maintenance	<b>2,000</b> 5,400	1,500 4,050	4,074 0	(2,574) 4,050	167 450	1,459					1,459				
Sales & Marketing HVAC Maintenance	15,000 6,400	11,250 4,800	0 8,775	11,250 (3,975)	1,250 533	0				-77/22-51				·	
Professional Development Entrepeneur Challenge	3,000 24,100	2,250 18,075	2,697 22,513	(447) (4,438)	250 2,008	0									
Signage	1,200	900	967	(67)	100	0									
Supplies CDBG Incubator Expenses	10,000 6,256	7,500 4,692	7,066	434 4,692	833 521	0									-
AEDO Accreditation Door Mal	3,275 1,600	2,456 1,200	0	2,456 1,200	273 133	0									
Pest Control Generator Fuel	1,200 2,500	900 1,875	580	320 1,875	100 208	0									
Kitchen Equipment	40,000	30,000	34,669	(4,669)	3,333	0									
Access Road Expenses TOTAL EXPENDITURES	50,000 2,604,434	37,500 1,953,326	17,647 1,686,773	19,853 266,553	4,167 217,036	14,672 232,761	100	17,826	17,626	10,624	59 159	6,455	63,647	14,672 55,358	1,966
TOTAL DIFFERENCE	(\$42,904)	(\$32,178)	\$281,166	5313,344	(\$3.575)	(216,395)	51,131	(\$4,699)	(\$17,266)	(\$10,624)	(\$59.065)	(\$6,455)	(\$63,647)	(\$53,784)	(\$1,966
Transfether man source 2	014	88,800		27,342.7	, , , , , , ,	(= 5)550)	1.334	(= ,555)	, , , , , , , , ,	, ,	(223,000)	(52,100)	12		,,,,,,,
	0	0		ALCOHOL:											
NET OPER SURPLUS/DEFICIT	75,496	56,622	281,166			(216,395)									

## **JEDCO'S INVESTMENT REPORT**

10/16/2014

ACTIVE DATE	INSTITUTIONS	OPENING BALANCE	CURRENT BALANCE	INTEREST	TERMS	MATURITY DATE	CURRENT STATUS
12/04/03	JEDCO LAMP	\$350,000	\$2,169,832	0.05%	DAILY		OPEN
	TOTAL	\$350,000	\$2,169,832				

	SEP	TEMBER	YEAR <sup>-</sup>	TO DATE	ADOPTED 2014
-	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
PROGRAMS REVENUES:					
Occupational Licenses	\$0	\$135,569	\$1,626,826	\$1,220,120	1,626,826
Business Innovation Ctr. (Sch. A)	1,231	550	5,481	4,950	6,600
Financing Activities (Sch. B)	13,127	19,429	167,929	174,861	233,148
Economic Develop. Fees (Sch. C)	360	17,767	42,838	159,900	213,200
Marketing-P/R (Sch. D)	0	1,333	20,000	12,000	16,000
Interest, Misc.	74	167	15,991	1,500	2,000
Kenner Program (Sch.F)	0	6,250	75,000	56,250	75,000
Tech Park Revenues	1,574	458	1,574	4,125	5,500
CDBG Incubator Grant	0	521	0	4,692	6,256
FORJ (Ground Lease Payment)	0	1,000	12,000	9,000	12,000
Conference Center (Sch. I)	0	5,417	300	48,750	65,000
IGA Revenues	0	25,000	0	225,000	300,000 (A)
Total Revenues	\$16,366	\$213,461	\$1,967,939	\$1,921,148	\$2,561,530
PROGRAMS EXPENDITURES:					
Business Innovation Ctr. (Sch. A)	100	3,900	38,977	35,100	46,800 (B)
Financing (Sch. B)	17,826	19,333	160,521	174,000	232,000
Econ. Dev. Svcs. (Sch. C)	17,626	25,708	181,128	231,375	308,500 (B)
Marketing-P/R (Sch. D)	10,624	15,775	99,628	141,975	189,300 (B)
Admin. Exp. (Sch. E)	59,159	62,023	530,388	558,206	744,275
Kenner Program (Sch. F)	6,455	6,250	40,251	56,250	75,000
JEDCO Bldg. Expenses (Sch. G)	63,647	45,871	347,671	412,840	550,453 (B)
Tech. Park Expenses (Sch. H)	55,358	25,617	219,361	230,550	307,400
CDBG Incubator Grant	0	521	0	4,692	6,256
Conference Center (Sch. I)	1,966	12,038	68,848	108,338	144,450
Total Expenditures	\$232,761	\$217,036	\$1,686,773	\$1,953,326	\$2,604,434
OTHER FINANCING SOURCES (USES Transfer to other funds Transfer from other funds	o): 0	(550) 10,417	0 125,000	(4,950) 93,750	(6,600) 125,000
Total other financing sources (uses	0	9,867	125,000	88,800	118,400
OPERATING SURPLUS/DEFICIT	(\$216,395)	\$6,291	\$406,166	\$56,622	\$75,496
Building Fund Account Shortage FORJ Account Overage	0	0	0	0	0 0
NET OPERATING SURPLUS	(\$216,395)	\$6,291	\$406,166	\$56,622	\$75,496
AUDITED FUND BAL @12/31/13					\$1,893,424
PROJ. FUND BAL @12/31/14					\$1,968,920

CASH BASIS

#### BUSINESS INNOVATION CENTER

	SEF	PTEMBER	YEAR T	O DATE	ADOPTED 2014	
	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	0
REVENUES:						
Incubator Tenants	\$1,231	\$550	\$5,481	\$4,950	\$6,600	
LBIA Grant	0	0	0	0	0	
IGA Revenues	0	3,292	0	29,625	39,500	(A)
Total Revenues		10 M 20 10 M		II CERCON	(50.79.90.0)	#10#0
	\$1,231	\$3,842	\$5,481	\$34,575	\$46,100	
PROGAM EXPENDITURES:						
Staff Salaries	\$0	\$2,208	\$25,997	\$19,875	\$26,500	(B)
Health Benefits & Taxes	0	817	7,602	7,350	9,800	(B)
SEP/IRA-Retirement	0	267	3,173	2,400	3,200	(8)
Communications	0	42	0	375	500	*******
Equipment Rental/Maintenance	68	250	667	2,250	3,000	
PR/Advertising	0	167	0	1,500	2,000	
Office Supplies	0	17	153	150	200	
Dues & Subscriptions	8	58	336	525	700	
Postage	0	17	160	150	200	
Travel / Mileage	0	50	802	450	600	
Staff Development	0	0	0	0	0	
Miscellaneous	0	0	0	0	0	
Special Projects	24	8	87	75	100	
Sub-Total	100	3,900	38,977	35,100	46,800	
OTHER FINANCING SOURCES (USES)	8					
Transfer to other funds (Bldg. Fund)	0	(550)	0	(4,950)	(6,600)	
Total other financing sources (uses	0	(550)	0	(4,950)	(6,600)	
NET PROGRAM DEFICIT	\$1,131	(\$608)	(\$33,496)	(\$5,475)	(\$7,300)	

<sup>(</sup>A) Intergovernmental Agreement (IGA) Revenues=\$39,500 (B) Intergovernmental Agreement (IGA) Expenses=\$39,500

CASH BASIS

#### SEPTEMBER 2014

#### FINANCING

	SEPTEMBER		YEAR 1	O DATE	ADOPTED 2014
7—	AÇTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES:					
Financing Income	\$6,186	\$12,762	\$106,683	\$114,861	\$153,148
BRGL & LRCF Fees	6,941	6,667	61,246	60,000	80,000
EDA Reimbursement-Cotton	0	0	0	0	0
Total Revenues	\$13,127	\$19,429	\$167,929	\$174,861	\$233,148
EXPENDITURES:					
Staff Salaries	\$13,711	\$13,708	\$121,789	\$123,375	\$164,500
Health Benefits & Taxes	886	1,250	9,019	11,250	15,000
SEP/IRA-Retirement	1,673	1,767	14,859	15,900	21,200
Communications	498	417	4,359	3,750	5,000
Program Costs	0	83	0	750	1,000
Equipment Rental/Maintenance	109	208	981	1,875	2,500
PR / Advertising	0	25	0	225	300
Office Supplies	43	208	1,077	1,875	2,500
Postage & Copying	261	208	1,503	1,875	2,500
Travel / Mileage	37	125	625	1,125	1,500
Staff Development	0	333	498	3,000	4,000
Dues & Subscriptions	608	583	5,481	5,250	7,000
Attorney Fees	0	417	330	3,750	5,000
EDA Property Expenses	0	0	0	0	0
Total Expenditures	\$17,826	\$19,333	\$160,521	\$174,000	\$232,000
NET PROG, SURPLUS/ DEFICIT	(\$4,699)	\$96	\$7,408	\$861	\$1,148

CASH BASIS

#### SEPTEMBER 2014

#### ECONOMIC DEVELOPMENT SERVICES

	SEF	TEMBER	YEAR T	O DATE	ADOPTED 2014	
	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Incentive Fees	\$360	\$183	\$1,838	\$1,650	\$2,200	
Gretna Revenues	0	2,083	25,000	18,750	25,000	
Pilot Administration Fees	0	15,500	16,000	139,500	186,000	
IGA Revenues	0	8,922	0	80,300	107,067	(A)
Total Revenues	\$360	\$26,689	\$42,838	\$240,200	\$320,267	
EXPENDITURES:						
Staff Salaries	\$11,830	\$15,750	\$128,271	\$141,750	\$189,000	(B-p)
Health Benefits & Taxes	1,795	2,167	17,369	19,500	26,000	(B-p)
SEP/IRA-Retirement	1,443	2,000	15,563	18,000	24,000	(B-p)
Communications	448	750	4,829	6,750	9,000	-
Program Costs	140	667	210	6,000	8,000	
Equipment Rental/Maintenance	109	183	983	1,650	2,200	
Office Supplies	20	208	1,050	1,875	2,500	
Dues & Subscriptions	21	750	5,843	6,750	9,000	
Postage	54	192	1,419	1,725	2,300	
Data Base Analysis	0	208	187	1,875	2,500	
Training / Mileage	233	250	1,814	2,250	3,000	
Staff Development	1,338	375	2,965	3,375	4,500	
Special Projects	0	125	430	1,125	1,500	
Gretna Expenses	195	2,083	195	18,750	25,000	
Total Expenditures	\$17,626	\$25,708	\$181,128	\$231,375	\$308,500	
NET PROG.SURPLUS/ DEFICIT	(\$17,266)	\$981	(\$138,290)	\$8,825	\$11,767	

<sup>(</sup>A) Intergovernmental Agreement (IGA) Revenues=\$107,067 (B) Intergovernmental Agreement (IGA) Expenses=\$107,067

CASH BASIS

SEPTEMBER 2014

#### MARKETING-P/R

	SEP	TEMBER	YEAR T	O DATE	ADOPTED 2014	
9	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Program/Event Revenues	0	1,333	0	12,000	16,000	
Entrepeneur Challenge	0	1,667	20,000	15,000	20,000	
IGA Revenues	0	4,533	0	40,800	54,400	(A)
Total Revenues	\$0	\$7,533	\$20,000	\$67,800	\$90,400	
EXPENDITURES:						
Salaries	\$3,725	\$3,583	\$32,338	\$32,250	\$43,000	
Health Benefits & Taxes	285	958	3,908	8,625	11,500	
SEP/IRA-Retirement	448	446	3,938	4,013	5,350	
Communications	448	583	4,309	5,250	7,000	
Equipment Rental/Maintenance	110	208	983	1,875	2,500	
PR/Advertising	5,390	4,533	28,033	40,800	54,400	(B)
Office Supplies	74	250	705	2,250	3,000	
Dues / Subscriptions	0	42	(30)	375	500	
Postage	29	63	1,069	563	750	
Travel / Mileage	0	42	0	375	500	
Staff Development	0	167	0	1,500	2,000	
Web-Site Update	115	667	895	6,000	8,000	
Programs/Events	0	2,000	0	18,000	24,000	
Video Equipment Expenses	0 0 0	125	0	1,125	1,500	
Entrepeneur Challenge	0	2,008	22,513	18,075	24,100	
Signage	0	100	967	900	1,200	
Total Expenditures	10,624	15,775	99,628	141,975	189,300	52
NET PROG.SURPLUS/ DEFICIT	(\$10,624)	(\$8,242)	(\$79,628)	(\$74,175)	(\$98,900)	(6

<sup>(</sup>A) Intergovernmental Agreement (IGA) Revenues=\$54,400 (B) Intergovernmental Agreement (IGA) Expenses=\$54,400

CASH BASIS

#### SEPTEMBER 2014

#### ADMINISTRATIVE EXPENSES

	SEPTEMBER		YEAR 1	O DATE	ADOPTED 2014
?=	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
XPENDITURES:					
Staff Salaries	\$36,168	\$34,417	\$329,535	\$309,750	\$413,000
Health Benefits & Taxes	1,147	4.042	39,132	36,375	48,500
SEP/IRA-Retirement	4,365	4,250	39,725	38,250	51,000
Communications	703	917	6,134	8,250	11,000
Equipment Rental/Maintenance	168	333	1,763	3,000	4,000
Office Supplies	184	500	2.044	4,500	6,000
Dues / Subscriptions	87	125	2,197	1,125	1,500
Postage	195	250	1,457	2,250	3,000
Committee Meetings	0	833	5,807	7,500	10,000
Seminars / Conventions	0	167	1,500	1,500	2,000
Accounting/Audit	0	2,917	28,560	26,250	35,000
Insurance	1,339	3,000	10,331	27,000	36,000
Business Development	88	417	909	3,750	5,000
Travel / Mileage	113	417	997	3,750	5,000
Staff Development	0	167	0	1,500	2,000
Administrative Fees	582	1,083	6,103	9,750	13,000
Computer/Equip./Svc.	12,561	6,667	49,675	60,000	80,000
AEDO Accreditation	0	273	0	2,456	3,275
Personnel Expenses	1,459	167	4,074	1,500	2,000
Emergency Expenses	0	250	0	2,250	3,000
Attorney Expenses	0	833	445	7,500	10,000
	\$59,159	\$62,023	\$530,388	\$558,206	\$744,275

#### KENNER PROGRAM

#### CASH BASIS

	SEPTEMBER		YEAR T	O DATE	ADOPTED 2014
-	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES:					
City of Kenner	\$0	\$6,250	\$75,000	\$56,250	\$75,000
Total Revenues	\$0	\$6,250	\$75,000	\$56,250	\$75,000
EXPENDITURES:					
Staff Salaries	\$3,750	\$3,500	\$28,619	\$31,500	\$42,000
Health Benefits & Taxes	328	1,508	6,296	13,575	18,100
SEP/IRA-Retirement	1,915	433	3,575	3,900	5,200
Communications	0	8	0	75	100
Office & Equipment Rental	0	0	0	0	0
Office Supplies	0	125	60	1,125	1,500
Seminar	0	42	0	375	500
Travel Expenses	97	125	736	1,125	1,500
Project Expenses	0	167	70	1,500	2,000
Staff Development	365	125	895	1,125	1,500
Computer Expenses	0	167	0	1,500	2,000
Data Base Analysis	0	50	0	450	600
Total Expenditures	\$6,455	\$6,250	\$40,251	\$56,250	\$75,000
NET PROG. SURP./DEFICIT	(\$6,455)	\$0	\$34,749	\$0	\$0

#### JEDCO BUILDING EXPENSES

CASH BASIS

	SEP	TEMBER	YEAR	TO DATE	ADOPTED 2014	
3	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
IGA Revenues	\$0	\$8,253	\$0	\$74,275	\$99,033	(A)
Total Revenues	\$0	\$8,253	\$0	\$74,275	\$99,033	
EXPENDITURES:						
Staff Salaries	\$8,835	\$9,083	\$79,511	\$81,750	\$109,000	(B-p)
Health Benefits & Taxes	1,026	1,250	11,377	11,250	15,000	(B-p)
SEP/IRA-Retirement	1,078	1.108	9,702	9,975	13,300	(B-p)
Communications	140	500	1,459	4,500	6,000	(C P)
Travel/Mileage	0	125	0	1,125	1,500	
Repairs and Maintenance	474	1,000	10,137	9,000	12,000	(B)
Janitorial Services	2,410	3,167	23,600	28,500	38,000	(B)
Utilities	3.097	4.000	32,050	36,000	48,000	
Security	0	50	144	450	600	9550
Insurance	4,958	4,000	29,778	36,000	48,000	(B)
JEDCO Bldg, Lease Expenses	40,941	17,788	122,671	160,090	213,453	A
Lawn Maintenance	0	1,100	10,100	9,900	13,200	(B)
Garbage Collection	106	117	1,036	1,050	1,400	200
Generator Fuel Expense	576	292	576	2,625	3,500	
Bldg. Supplies	0	375	3,294	3,375	4,500	(B)
Water	6	200	184	1,800	2,400	
Dues & Subscriptions	0	42	0	375	500	M073477
HVAC Maintenance	0	533	8,775	4,800	6,400	
Elevator Repairs and Maintenance	0	450	0	4,050	5,400	(B)
Professional Development	0	250	2,697	2,250	3,000	(B)
Gutter Expenses	0	0	0	0	0	1-7
Door Mat Expenses	0	133	o	1,200	1,600	
Pest Control	0	100	580	900	1,200	
Generator Fuel	o	208	0	1.875	2,500	
Supplies	0	0	0	0	0	
Total Expenditures	\$63,647	\$45,871	\$347,671	\$412,840	\$550,453	
OTHER FINANCING SOURCES (USES):						
Transfer from other funds (FORJ)	0	1,290	15,480	11,610	15,480	
Total other financing sources (uses)	0	1,290	15,480	11,610	15,480	
NET PROG. SURP./DEFICIT	(\$63,647)	(\$36,328)	(\$332,191)	(\$326,955)	(\$435,940)	

<sup>(</sup>A) Intergovernmental Agreement (IGA) Revenues=\$99,033
(B) Intergovernmental Agreement (IGA) Expenses=\$99,033 (identified expenses)

#### TECH PARK EXPENSES

#### CASH BASIS

	SEI	PTEMBER	YEAR 1	TO DATE	FINAL ADOPTED 2014
-	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES:					
Comm. Area Main. Revenues J.P. School Landscaping Reimb.	\$1,574 0	\$458 0	\$1,574 0	\$4,125 \$0	\$5,500 0
Total Revenues	1,574	458	1,574	4,125	5,500
EXPENDITURES:					
Landscaping	\$380	\$1,000	\$4,569	\$9,000	\$12,000
Grass cutting/Clearing	41,722	18,750	196,451	168,750	225,000
Utilities	653	33	694	300	400
Repairs and Maintenance	(380)	667	0	6,000	8,000
Liability Insurance	(1,689)	1,000	0	9,000	12,000
Access Road Expenses	14,672	4,167	17,647	37,500	50,000
Total Expenditures	\$55,358	\$25,617	\$219,361	\$230,550	\$307,400
OTHER FINANCING SOURCES (USES):					
Transfer to other funds	0	0	0	0	0
Transfer from other funds (Jeff. EDG	0	10,417	125,000	93,750	125,000
Total other financing sources (uses	0	10,417	125,000	93,750	125,000
NET OPERATING SURPLUS	(\$53,784)	(\$14,742)	(\$92,787)	(\$132,675)	(\$176,900)

#### CONFERENCE CENTER EXPENSES

CASH BASIS

	SEPTEMBER		YEAR T	O DATE	ADOPTED 2014
	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES:					
Building Rent	\$0	\$1,875	\$300	\$16,875	\$22,500
Food & Beverage Revenues	0	0	0	0	0
Audio & Visual	o	208	0	1.875	2,500
JPPSS Kitchen Rquip, Reimb.	0	3,333	0	30,000	40,000
Total Revenues	\$0	\$5,417	\$300	\$48,750	\$65,000
EXPENDITURES:					
Repairs and Maintenance	\$0	\$833	\$967	\$7,500	\$10,000
Utilities	1,647	3,167	23,467	28,500	38,000
Contract Services	300	2,104	2.509	18,938	25,250
Insurance	19	417	171	3.750	5.000
Sales and Marketing	0	1,250	0	11,250	15,000
Supplies	0	833	7.065	7,500	10,000
Security	0	100	0	900	1,200
Kitchen Equipment	0	3,333	34,669	30,000	40,000
Total Expenditures	\$1,966	\$12,038	\$68,848	\$108,338	\$144,450
NET PROG. SURP./DEFICIT	(\$1,966)	(\$6,621)	(\$68,548)	(\$59,588)	(\$79,450)

	SEPTEMBER		YEAR TO DATE		ADOPTED 2014	
,	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EXPENDITURES:						
Staff Salaries	\$4,122	\$4,292	\$37,062	\$38,625	\$51,500	
Health Benefits & Taxes	420	683	4,331	6,150	8,200	
SEP/IRA-Retirement	503	508	4,522	4,575	6,100	
Communication	0	0	0	0	0	
Equipment Rental/Maintenance	0	0	0	0	0	
Office Supplies	0	0	0	0	0	
Postage	0	0	0	0	0	
Travel/Mileage	0	0	0	0	O	
Staff Development	0	0	0	0	0	
	\$5,045	\$5,483	\$45,915	\$49,350	\$65,800	

	SEPTEMBER		YEAR TO DATE		ADOPTED 2014	
-	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Drawdown on JEDCO Equity/Cap.	\$0	\$0	\$0	\$0	\$0	
State New Market Tax Credits (NMT	0	0	0	0	0	
JEDCO Bldg. Lease Income	40,941	17,788	122,671	160,090	213,453	
Interest on Construction Acct.	0	0	0	0	0	
CDBG Incubator Revenues	0	6,504	78,042	58,532	78.042	
Settlement Revenues-WWCCI	0	9,623	100,000	86,610	115,480	
JEDCO Revenues (HVAC)	0	630	15,480	5,666	7,555	
Total Revenues	\$40,941	\$34,544	\$316,193	\$310,898	\$414,530	
EXPENDITURES:						
Interest on Capital One Loan	\$14,940	\$5,000	\$44,699	\$45,000	\$60,000	
Add'l Architectural Fees	0	0	0	0	0	
Monthly Lease Payments	0	1,000	12,000	9,000	12.000	
Insurance	319	333	2,776	3,000	4,000	
Inspector Fees	0	0	0	0	0	
Other Fees	0	833	4,308	7,500	10,000	
CDBG Incubator Expenses	0	6,504	78,042	58,532	78,042	
Settlement Revenues-WWCCI	0	15,487	185,843	139,382	185,843	
JEDCO Revenues (HVAC)	0	630	0	5,666	7,555	
Total Expenditures	\$15,259	\$29,787	\$327,668	\$268,080	\$357,440	
OTHER FINANCING SOURCES (USES):						
Transfer to other funds (JEDCO)	0	(1,290)	(15,480)	(11,610)	(15,480)	
Transf, from other funds (Capital On	0	15,487	185,843	139,382	185,843	
Total other financing sources (uses	0	14,197	170,363	127,772	170,363	
NET PROG. SURP./DEFICIT	\$25,682	\$18,954	\$158,888	\$170,590	\$227,453	

	SEPTEMBER		YEAR TO DATE		ADOPTED 2014	
*	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Interest Earned from Payment	\$16,005	\$11,250	\$110,259	\$101,250	\$135,000	
Interest Earned from Investment	337	125	3,930	1,125	1,500	
Total Revenues	\$16,342	\$11,375	\$114,189	\$102,375	\$136,500	
EXPENDITURES:						
Administration Expenses	\$6,941	\$8,875	\$77,001	\$79,875	\$106,500	
Total Expenditures	\$6,941	\$8,875	\$77,001	\$79,875	\$106,500	
NET PROG. SURP./DEFICIT	\$9,401	\$2,500	\$37,188	\$22,500	\$30,000	

	SEPTEMBER		YEAR TO DATE		ADOPTED 2014	
2 <del></del>	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Interest Earned from Payment Interest Earned from Investment Net Sale Proceeds-Cotton	\$1,365 94 0	\$2,667 54 0	\$19,995 814 0	\$24,000 488 0	\$32,000 650 0	
Total Revenues	\$1,459	\$2,721	\$20,809	\$24,488	\$32,650	
EXPENDITURES:						
Administration Expenses	\$518	\$1,667	\$5,192	\$15,000	\$20,000	
Total Expenditures	\$518	\$1,667	\$5,192	\$15,000	\$20,000	
NET PROG. SURP./DEFICIT	\$941	\$1,054	\$15,617	\$9,488	\$12,650	

#### CASH BASIS

	SEPTEMBER		YEAR TO DATE		ADOPTED 2014	
-	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
REVENUES:						
Interest Earned from Payment Interest Earned from Investment	\$1,396 41	\$667 7	\$11,927 279	\$6,000 60	\$8,000 80	
Total Revenues	\$1,437	\$673	\$12,206	\$6,060	\$8,080	
EXPENDITURES:						
Administration Expenses	302	2,083	1,828	18,750	25,000	
Total Expenditures	302	2,083	1,828	18,750	25,000	
NET PROG. SURP./DEFICIT	\$1,135	(\$1,410)	\$10,378	(\$12,690)	(\$16,920)	

## MONTHLY CASH REPORT

ACCOUNTS:	@12/31/13	REVENUES	EXPENSES	OTHERS	BALANCE
JEDCO Checking	\$120,820.79				
January '14		\$23,491.05	\$182,270.69	\$200,005.34	\$162,046.49
February '14		26,459.02	149,330.00	152,389.48	191,564.99
March '14		70,466.49	248,240.09	601,203.60	614,994.99
April '14		104,773.56	266,181.58	(204,800.46)	248,786.51
May '14		104,808.09	178,349.50	(71,970.21)	103,274.89
June '14		63,566.01	234,113.70	201,175.44	133,902.64
July '14		14,951.28	137,163.61	101,289.12	112,979.43
August '14		26,309.05	213,698.97	376,118.16	301,707.67
September '14		14,073.30	234,045.19	1,289.51	83,025.29
Jefferson EDGE Checking	\$223,623.08				
January '14		\$7,500.00	\$4,585.00	\$9.41	\$226,547.49
February '14		25,000.00	1,900.83	(2,375.10)	247,271.56
March '14		1,000.00	4,075.00	(1,181.51)	243,015.05
April '14		5,000.00	11,647.00	4,808.68	241,176.73
May '14		0.00	6,110.00	(1,187.21)	233,879.52
June '14		45,500.00	14,739.75	(1,186.09)	263,453.68
July '14		25,000.00	900.00	(1,279.78)	286,273.90
August '14		12,250.00	0.00	(126,278.34)	172,245.56
September '14		1,000.00	21,108.00	(1,275.44)	150,862.12
BRGL (I & II) Revenues	\$266,133.35				
January '14		\$0.00	\$4,964.35	\$0.00	\$261,169.00
February '14		0.00	4,758.38	0.00	256,410.62
March '14		0.00	5,048.59	0.00	251,362.03
April '14		0.00	5,049.92	0.00	246,312.11
May '14		0.00	5,045.08	0.00	241,267.03
June '14		0.00	5,045.10	0.00	236,221.93
July '14		0.00	5,045.10	0.00	231,176.83
August '14		0.00	5,045.09	0.00	226,131.74
September '14		\$0.00	\$5,045.10	0.00	221,086.64
INVESTMENTS:					
JEDCO Lamp	\$1,769,490.41				
January '14		\$22.50	\$0.00	(\$200,000.00)	\$1,569,512.91
February '14		25.02	0.00	(150,000.00)	1,419,537.93
March '14		24.59	0.00	0.00	1,419,562.52
April '14		24.74	0.00	400,000.00	1,819,587.26
May '14		24.74	0.00	900,000.00	2,719,612.00
June '14		62.73	0.00	(200,000.00)	2,519,674.73
July '14		33.85	0.00	(100,000.00)	2,419,708.58
August '14		58.12	0.00	(250,000.00)	2,169,766.70
September '14		65.20	0.00	0.00	2,169,831.90

Jefferson EDGE Lamp	\$600,921.62				
January '14		\$7.85	\$0.00	\$0.00	\$600,929.47
February '14		9.70	0.00	0.00	600,939.17
March '14		10.39	0.00	0.00	600,949.56
April '14		8.12	0.00	0.00	600,957.68
May '14		3.32	0.00	0.00	600,961.00
June '14		14.63	0.00	0.00	600,975.63
July '14		11.47	0.00	0.00	600,987.10
August '14		14.60	0.00	0.00	601,001.70
September '14		\$18.02	\$0.00	0.00	601 019 72

## **Penny Weeks**

From:

Cynthia Grows

Sent:

Wednesday, October 22, 2014 9:46 AM

To:

Penny Weeks

Subject:

Monthly board report

Attachments:

Sept14Budgetsummary.xls; INVESTMENT.xls; SEPTEMBER14.xls; Cash report.xls

#### Penny,

Attached is my monthly board report inclusive of

- 1. JEDCO monthly budget summary statement
- 2. JEDCO investment report
- 3. JEDCO monthly conformance report (front sheet, schedules A thru I, Jefferson EDGE, Building funds, BRGL Dedicated funds, Forward Jefferson, LRCF, EDA, ILTAP
- 4. Cash report

#### Cynthia

Cynthia Grows Controller JEDCO

700 Churchill Parkway | Avondale, LA 70094

Phone/Fax: 1-504-875-3930

please consider the environment before printing this email





