



CHILDCARE/EARLY LEARNING FACILITIES AND ORGANIZED YOUTH ACTIVITIES STOP THE SPREAD CHECKLIST

These standards are supplementary to general business standards which all businesses should adhere to at a minimum. Businesses should adhere to all additional Federal, State, and local standards required for their industry.

- *Entities providing service and/or care for groups of children must adhere to regulating guidance by the Louisiana Department of Health and Louisiana Department of Education.*
- All childcare organizations should follow the [CDC's guidance for administrators of child care programs and K-12 schools](#).
- Create an emergency plan for possible outbreak and communicate plan with parents.
- Implement social distancing strategies:
 - Group sizes of children should be limited to ten or less, in accordance with Federal guidance on group size. Group sizes for infants should be limited to 5 or less. If possible, childcare classes should include the same group each day, and the same child care providers should remain with the same group each day. Keep each group of children in a separate room. Each person in a group should have a personal space for their belongings.
 - Staff and children should function in a 6' social distancing environment to the best extent possible.
 - Consider whether to alter or halt daily group activities and events that may promote transmission.
 - Limit the mixing of children, such as staggering playground times and keeping groups separate for special activities such as art, music, and exercising.
 - Modify drop-off and pick-up procedures to limit direct contact between parents and staff members and adhere to social distancing recommendations.
- Staff members and older children should wear face coverings in accordance with State and CDC guidance. Face coverings should NOT be put on babies under age two because of the danger of suffocation.
- Implement symptom-screening procedures upon arrival in accordance with the CDC:
 - Children should not be admitted if they are exhibiting symptoms, have tested positive, or live with a family member with symptoms or who has tested positive.
 - Identify an area for any child who starts to run a temperature, begins coughing excessively, or running a fever to remain in isolation until a parent arrives to bring them home.
- Intensify cleaning and disinfection efforts:
 - Hand hygiene stations should be set up at the entrance of the facility, so that children can clean their hands before they enter. Provide children with clear hand-washing hygiene instructions in accordance with CDC guidance.
 - Routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, including toys, games, doorknobs, light switches, classroom sink handles, countertops, nap pads, toilet training potties, desks, chairs, cubbies, and playground structures.
 - Use bedding that can be washed regularly. Keep each child's bedding separate, and consider storing in individually labeled bins, cubbies, or bags. Cots and mats should be labeled for each child.
 - Toys that cannot be cleaned and sanitized should not be used. Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves. Do not share toys with other groups of infants or toddlers until they are sanitized.
 - At the end of the day, after children have departed, a full clean should be done of the facilities. Cleaning staff should wear disposable gloves for all tasks in the cleaning process, including handling trash. Cleaning staff should be sure to wash hands thoroughly after removing gloves.
- For organized youth activities with spectators:
 - Adhere to current Federal, State, and local limits on crowd gathering and mask-wearing guidance.
 - Modify seating/standing areas, admissions, and entrance and departure procedures to ensure proper social distancing and capacity limits.. Prevent gathering of groups in common areas.
 - Provide sanitation or hand-washing stations at entrances and high-traffic areas.
 - Limit number of people in public restrooms.
 - Limit the use of team-shared equipment and require cleaning and sanitizing of shared equipment after use.