



JEDCO Executive Committee
March 30, 2023 @ 8:30 A.M.
JEDCO Administration Building - Boardroom
700 Churchill Parkway, Avondale, LA 70094
AGENDA

I. Call to Order – Chairman Larry Katz

- Pledge of Allegiance and welcome guests
- Swearing in reappointed Commissioner
- Approval of Board absences for today, March 30, 2023
- Approval of minutes for February 23, 2023

II. Public Comments on Agenda Items

III. Unfinished and New Business

- Resolution in support of JEDCO’s application to the Federal Department of Transportation Port Infrastructure Development Program (PIDP) competitive grant cycle on behalf of a prospective business to Jefferson Parish, and authorizing its President & CEO to execute and submit the grant application documents along with a Memorandum of Understanding and all related and supporting documents necessary to meet the requirements for grant consideration and by advice of legal counsel – **Annalisa Kelly**
- Resolution approving a contract with Xavier University of Louisiana for the benefit and services delivered by the Xavier Louisiana Small Business Development Center (LSBDC) for consulting services related to food & beverage incubator planning and needs assessment totaling \$10,000 under JEDCO’s USDA planning subgrant, and authorizing its execution by JEDCO’s President & CEO – **Annalisa Kelly**
- Resolution approving contract for consulting services related to the implementation of the Jefferson EDGE 2025 between JEDCO and Tulane School of Professional Advancement, John Lewis Public Administration Program – (deferred from February 23, 2023) **Lacey Bordelon**
- Resolution ratifying the approval and execution by the JEDCO President & CEO of professional services contracts with PRIME Business Advisory Solutions for accounting services and Crescent for human resource and payroll services – **Lacey Bordelon**
- Approval of the 2023 JEDCO Strategic Operating Plan – **Lacey Bordelon**
- Resolution approving a Cooperative Endeavor Agreement between the Parish of Jefferson and Jefferson Parish Economic Development and Port District for the development of a comprehensive, multi-tiered marketing and PR campaign to attract new business to Jefferson Parish for an amount not-to-exceed \$110,000.00 – **Kelsey Scram**

- Resolution ratifying the approval of a Cooperative Endeavor Agreement between the Parish of Jefferson and JEDCO which was approved by Parish Council on March 1, 2023, and approval of contract in substantially the form attached to the resolution as Exhibit A with Green Coast Enterprises (GCE Services, LLC) in the amount of \$25,000.00 for a third-party assessment to better position Jefferson in attracting insurance companies to write policies in Jefferson Parish and authorizing its execution by JEDCO's President and CEO– **Jerry Bologna**
- Approval of Chairman's travel expenses – **Jerry Bologna**

IV. Monthly Financial Report

- February 2023 – **Cynthia Grows**

V. President and CEO Report – Jerry Bologna

VI. Other Updates or Comments from the JEDCO Board of Commissioners

VII. Adjournment

In accordance with provisions of the Americans with Disabilities Act of 1990 (ADA), JEDCO and Jefferson Parish will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices or other reasonable accommodation under the ADA, submit your request to the ADA Coordinator at least 48 hours in advance of this meeting or as soon as possible. Advanced notice is required for ASI Certified Interpreters. Should you have any concerns, please contact: ADA Coordinator, Scott Rojas, 700 Churchill Parkway, Avondale, LA 70094 (504) 875-3908 or email: srojas@jedco.org Any person, who believes he or she has been subject to unlawful discrimination by JEDCO, the Parish, any Parish officer or employee based on past or current disability, or his or her association with a person with a disability, may submit the grievance, in writing, to JEDCO's designated Americans with Disabilities Act (ADA) Coordinator, contact information above.